

GUIDELINES AND NORMS FOR THE ALLOTMENT OF THE TEACHING WORK AND APPOINTMENT OF GUEST LECTURERS IN THE P.G. DEPARTMENT/ P.G. CENTER, RAICHUR FOR THE YEAR 2016-17

1. The work load for teachers will be as per new U G C guidelines as adopted by Government of Karnataka.

1. Asst. Professor	-16 hours/week
2. Associate Professor/Professor	-14 hours/week

Note: Chairman and others having additional statutory/non-statutory positions as per University Orders may be given exemption of 2 hours.

2. For Department having practicals and field work -2 hours of practicals/field work Will be treated as one teaching hour.
3. a) The Department has to calculate the workload based on provision of Regulations governing the P.G. courses (i.e. number of papers/ practicals and of Field work /project work and the allotted hours of work thereon). The workload be calculated keeping the batches based on the UGC guidelines and earlier University /Department norms.
4. Based on above provisions, the total workload of the Department has to be calculated.
5. Allot the workload to existing regular faculty of the Department as per the provisions of Government order mentioned above.
6. The remaining workload has to be allotted to the Research Fellows of the Department at a rate of 4-6 hours/week/scholar.
 - Rajiv Gandhi Research Fellowship holders.
 - SAP/Non-SAP Research Fellowship holders.
 - Major Research Project Fellowship holders (UGC, CSIR, DST, DBT, ICSSR & any other Central/State agencies)
 - University Research Scholarship holders (Merit and SC-ST)
 - UGC Research Scholarship holders (UGC CSIR/ UGC -JRF).
 - Any other Endowment Fellowship holders (Like infosysis /Fellowships etc).
7. After allotting the workload as mentioned above, or the remaining workload, Guest Lecturers are to be appointed. Retired teachers, visiting faculty, if found inevitable as per the decision of Departmental Council, may also be appointed.
8. The University may have two types of Guest Lecturers.

Wherever there is no permanent faculty or only one permanent faculty and if there is a minimum of 16 hours workload available, after allotment to permanent faculty and Research Scholars, a full time Guest Lecturer may provided they fulfill UGC minimum standards of qualification, provided further that the


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appointment is against sanctioned post, Selection in such cases has to be made as per UGC notification dated February 2010. (Minimum qualification of UGC NET/SLET and Ph.D. as per 2009 UGC Regulation 2009, prescribing minimum standards for recruitment).

- i) Regulations 2009 and 2016, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET.

“Provided further, the award of degree to candidates registered for the M.Phil/Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bylaws/Regulations of the Institutions awarding the degree and the Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions subject to the fulfillment of the following conditions:-


- a) Ph.D. degree of the candidate awarded in regular mode only;
- b) Evaluation of the Ph.D. thesis by at least two external examiners;
- c) Open Ph.D. viva voce of the candidate had been conducted;
- d) Candidate has published two research papers from his/her Ph.D. work out of which at least one must be in a referred journal;
- e) Candidate has made at least two presentations in conferences/ seminars, based on his/her Ph.D. work.
 - (a) to (e) as above are to be certified by the Vice-Chancellor/Pro-Vice-Chancellor/Dean (Academic Affairs)/Dean (University Institutions).”

In such cases the selection shall be as per the norms followed for the appointment of permanent faculty, as per the provisions of UGC guidelines, Government Order and University norms. The full time Guest Lecturers tenure will be for the given academic year of selection.

In case of any irregularity or improper work, the University will withdraw the order or modify it to clock hour basis.

In case of less availability of workload or if the selection of full time Guest Lecturer is not possible or recommended by University/ Department or if any Departmental Council decides to have specified Guest Lecturers, then the Department may recommended the names of the suitable Guest lecturers on cloak hour basis (CHB). This is subject to approval of the authorities.

- The selection of Guest Lecturers on CHB be based on the following:-
 6. NET/SLET holders of Ph.D. holder as per UGC Regulations 2009-
In case of non availability-
 7. Ph.D Degree holder-
In case of non availability-
 8. M.Phil (Regular Degree holders
In case of non availability
 9. M.Phil (Distance mode, approved by DEC &UGC)
In case of non availability.
 - 10 P.G. Degree holders with minimum 55% and teaching experience.



Note:

Among the candidates applied in the order of preference as mentioned above weightage may be given to those having P.G. teaching experience, if not available UG teaching experience.

The Department may, if desired, conduct the interview of the eligible candidates before finalizing the list. The DC shall record the basis of selection and enclose the copy of Department workload and its allotment.

The Department Council shall scrutinize the applications received and in the light of the norms mentioned above and the need, shall propose the list of eligible candidates following merit cum reservation policy in vogue (50: GM and 50% Reservation). Steps for the preparation of Merit Order and weightage to be applied is given in the enclosure.

- The selected list be approved by Department Council and Dean's Committee and authorities of the University. Then the office may issue the notification.
- The performance of Guest Lecturer may be assessed from time to time by Department Council and record the performance of the appointed Guest Lecturer. If found not satisfactory, their services may be withdrawn by the University,



Registrar

Gulbarga University, Kalaburagi